



## HARROW PARTNERSHIP BOARD

### Minutes of the Annual General Meeting held on Tuesday 26 May 2009

**(1) Present:**

**Harrow Strategic Partnership Board Members:**

Councillor David Ashton (Chairman)	Leader; Strategy, Partnership and Finance Portfolio Holder	Harrow Council
Councillor Paul Osborn	Performance, Communication and Corporate Services Portfolio Holder	Harrow Council
Councillor Bill Stephenson	Leader of the Labour Group	Harrow Council
Councillor Phillip O'Dell	Deputy Leader of the Labour Group	Harrow Council
Dr Gillian Schiller (Vice- Chairman)	Chairman	Harrow Primary Care Trust
Neil Tornes	Representative	Large Employers' Network
Dr Mohamed Aden	Representative	Voluntary and Community Sector
Julie Browne	Representative	Voluntary and Community Sector
Mike Coker	Representative	Voluntary and Community Sector
Jacqui Mace	Representative	Further Education Sector
Andrew Lloyd Evans	Representative	North West London Hospitals Trust
Paul Clark	Corporate Director, Children's Services	Children and Young People Partnership
John Edwards	Divisional Director, Environmental Services	Sustainable Development and Enterprise Management Group
Carole Furlong	Representative	Harrow Primary Care Trust
Samia Malik	Area Manager, Children's Services	Harrow Council
Stuart Ward	Representative	Metropolitan Police Service
Jaswant Lall	Representative	Job Centre Plus

**(2) Also Present:**

Sarah Crowther	Chief Executive	Harrow Primary Care Trust
Julia Smith	Chief Executive	Harrow Association of Voluntary Service
Nick O'Reilly	Harrow Borough Commander	London Fire Brigade

**(3) The following Harrow Council Officers attended:**

Mike Howes	Service Manager, Policy and Partnership Service	Harrow Council
Trina Taylor	Senior Policy Officer, Policy and Partnership Service	Harrow Council

**Apologies were received from:**

Howard Bluston (Representative, North West London Chamber of Commerce), John Vaughan (Representative, Central and North West London Mental Health Trust) and Michael Lockwood (Chief Executive, Harrow Council)

**ACTION**

**14. Attendance by Substitute Members:**

**AGREED:** To note the attendance of (1) Andrew Lloyd Evans of North West London Hospitals Trust as substitute member for Daniel Elkeles; (2) Carole Furlong of Harrow Primary Care Trust as substitute member for Andrew Howe; (3) Samia Malik, Service Manager - Community Cohesion and Engagement, Harrow Council as substitute member for Javed Khan; and (4) Stuart Ward of the Metropolitan Police Service as substitute member for Richard Walton.

**15. Declarations of Interest:**

**AGREED:** To note that there were no declarations of interests made in relation to the business to be transacted at this meeting.

**16. Minutes:**

**AGREED:** That the minutes of the meeting held on 19 March 2009 be taken as read and signed as a correct record.

**17. Matters Arising:**

- (i) Minute 13(ii) – Partnership Response to the Economic Downturn  
It was queried as to whether there had been any progress in establishing a working group to take a lead in addressing the problems caused locally by the recession. The Chairman undertook to speak to the Service Manager (Policy and Partnerships) about this with a view to moving it forward.

DA, MH

**18. Harrow Healthy Living Centre:**

The Board received a report and a presentation from Mr Clive Myers, Director of Harrow Healthy Living Centre (HLC), which set out the background to the HLC and its original vision, and its past and present financial position. The HLC was struggling to break even, and partners' support for its long-term financial sustainability was sought.

It was noted that it was proposed to hold a workshop in September to discuss the future of the Centre, and this was supported, but the need for

the workshop to result in outcomes was highlighted. Mr Myers advised that he would wish to work with senior representatives of the Harrow Partnership in advance of the workshop to ensure this, and it was suggested that he work with the Harrow Chief Executives Group.

**AGREED:** That a workshop be held in September on the issue of the Healthy Living Centre's long-term sustainability, and that the planning for this workshop be carried out by the Healthy Living Centre in conjunction with the Harrow Chief Executives Group.

CM, Harrow  
Chief  
Executives,  
All to note

**19. North West London Collaborative Commissioning Intentions 2009-2014:**

The Chief Executive of Harrow Primary Care Trust (PCT), introduced a report which set out a five-year strategy for commissioning across the eight PCTs in North West London. The report was for the Board's information, and feedback had been received from NHS London approving the PCTs' commissioning intentions.

It was noted that the report stated that the population of North West London was not particularly deprived when viewed in the round, but that the rankings disguised significant pockets of deprivation, and it was highlighted that this was an issue for all partners.

**AGREED:** That the report be noted.

All to note

**20. Harrow Strategic Partnership Annual Report 2008/09:**

The Board considered a report of the Assistant Chief Executive, Harrow Council, which set out the Harrow Strategic Partnership Annual Report for 2008/09. The report highlighted the key achievements of the Partnership over the past year, namely the agreement of the new Local Area Agreement, the refresh of the Sustainable Community Strategy, the revision of the Partnership's governance arrangements and the creation of a joint analysis group, and provided updates from each of the Management Groups.

**AGREED:** That the Harrow Strategic Partnership Annual Report for 2008/09 be approved.

All to note

**21. Report of Harrow Chief Executives:**

The Board received a report of the Assistant Chief Executive, Harrow Council, which provided an overview of the work of the Harrow Chief Executives Group.

The Group had met four times, and its role was mainly to ensure that the Management Groups made progress towards the Local Area Agreement targets, and to look at forthcoming strategic issues. The report set out a list of themes running through the Group's agendas.

**AGREED:** That the themes discussed by Harrow Chief Executives Group be noted.

All to note

**22. Any Other Urgent Business:**

(i) Membership of London Fire Brigade

The Chairman suggested that Nick O'Reilly, Harrow Borough Commander of London Fire Brigade, be confirmed as a full member of the Partnership Board.

**AGREED:** That the Harrow Borough Commander of London Fire Brigade be added to the membership of the Partnership Board.

All to note

**23. Date of Next Meeting:**

**AGREED:** That it be noted that the next meeting of the Board would be held on Tuesday 27 October 2009.

All to note

[Note: The Meeting, having commenced at 4.30 pm, closed at 5.00 pm]